



**Minutes of the
POOSH Committee Meeting
Held on Tuesday 14 May 2013
BOHS
5/6 Melbourne Business Court
Millennium Way, Pride Park, Derby DE24 8LZ**

Present:

Ms Susanna Everton	AOHNP	SE
Ms Sharon Brunt	BOHS (Chair)	SB
Ms Jenny Morris	CIEH	JM
Mr Reg Sell	IEHF	RS
Mr Richard Jones	IOSH	RJ
Mr Harry Hopkins	SARS	HH
Mr Roger Bibbings	RoSPA	RB

Invited Guest:

Paul Bizzell	Operations Director Ryder Marsh Safety Ltd	PB
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Secretariat:

Mrs Anna McNeil	Secretariat	AM
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1. Welcome and apologies

Sharon Brunt welcomed everybody to the meeting and was thanked for hosting the meeting and providing lunch. SB welcomed JM to her first POOSH meeting.

Apologies had been received from:

Ms Peter Lennon	HSE	PL
Ms Carolyn Williams	IRM	CW
Ms Caroline Minshell	RCN	CM
Mr Barry Holt	IIRSM	BH
Mr Paul Madgwick	RSPH	PM

2. Minutes of the POOSH committee meeting held on 28 January 2013

The minutes of the meeting held on 8 October 2012 were agreed as an accurate account. The minutes would be placed in the POOSH website.

Action: AM

3. Matters arising from the minutes not covered by the agenda

3.1 Council for Work and Health update

AM reported that the Council for Work and Health had held elections for Board Directors and the following appointed, for the period indicated:

Nattasha Freeman	IOSH 2013 - 2015
Natalie Beswetherick	CSP 2013 - 2015
Hilary Todd	SOM 2013 - 2016
Olivia Carlton	FOM 2013 - 2016
Tom Stewart	IEHF 2013 – 2016

Christina Butterworth (AOHNP) was elected, unopposed, as Deputy Chair (2013 – 2016) and Diana Kloss had been appointed Chair by the Board Directors (2013 – 2016).

The first meeting of the Board of Directors was held on 7 May 2013, followed by the first AGM and then a full meeting of the Council.

The Council were currently revising the business plan and the document would be placed on the Council's website in due course. In addition a budget would be prepared to show how funds would be allocated.

3.2 POOSH Terms of Reference

It was agreed that the draft terms of reference should be circulated to the membership with a request that they add their comments. The POOSH terms of reference would be a separate item on the next agenda.

Action: All / AM for agenda

4. Reports from member organisations

It was noted that the following reports had been circulated prior to the meeting:

AOHNP, BOHS, CIEH (tabled), IEHF, IOSH, RoSPA, and SaRS.

The following updates were noted:

AOHNP

Diana Kloss had been the Keynote Speaker at the Ruth Alston Lecture held recently at the Health and Wellbeing conference. Diana Kloss gave a very thought-provoking talk on the changing face of occupational health law 2002 – 2012. It was also noted that the AOHNP will be publishing a new OH Nursing textbook, *Contemporary Occupational Health Nursing – a Guide for Practitioners*, on 19 November 2013. POOSH members will be invited to the launch in due course.

BOHS

BOHS celebrated their Royal Charter and 60th Anniversary at a reception in March 2013. They had produced an 'Achievements brochure' which also launched their new logo and strap line, copies were distributed at the meeting.

The BOHS Annual Conference in Manchester from 23-25 April had attracted over 350 delegates and was a very successful event.

BOHS celebrated Worker Memorial Day on 28 April in conjunction with Oxford University Press who produce BOHS' journal '*The Annals of Occupational Hygiene*'. A series of papers from the Annals were made available at no cost. SB agreed to circulate the link to POOSH members.

Action: SB

BOHS were working with a PR company to raise awareness of occupational hygiene.

In 2015 BOHS are hosting the four-day IOHA conference in London, which was expected to attract 1000 plus delegates.

A series of Asbestos road shows were being held throughout the UK, in conjunction with HSE, between 4-12 June 2013 to communicate updates to the Analyst guide. SB agreed to circulate the dates and locations to RB for him to circulate to safety groups.

Action: SB / RB

CIEH

JM reported that the CIEH was going through a period of reorganisation and were looking at CPD and a membership review. It was noted that David Kidney (former CIEH representative on POOSH) had been seconded to Better Regulation Delivery Office (BRDO).

CIEH had held a conference in March 2013 on the topic 'Planning for the Future and learning from the past'. As JM had previously been seconded to the Olympic 2012 project, her experiences were included in the conference topics.

The CIEH had submitted a response to the National local Authority Enforcement Code consultation. Key points were the support for risk-based approaches to interventions, support for the national framework for professional competence, concerns about restrictions within the Annex that directs inspection focus, and reinforcement of the value of regulator visits (noting that SMEs are often reliant on these visits to assist compliance).

It was noted that NICE were preparing guidelines on environmental health and CIEH would have a large input to this.

IEHF

RS reported that there were currently staffing difficulties at IEHF with the recent retirement of two senior staff and two other staff had also left. The delegate numbers for the conference scheduled for 20 June 2013 were a little low; with membership standing at approximately 1500 and of those about 250 attend the conference. It was difficult to attract non-members to attend conferences.

IEHF was still working to obtain its Charter.

IOSH

RJ reported that IOSH were still working on an e-petition to save the Management ACOP; currently just over 9,000 signatures had been received but 100,000 were required.

It was noted that further to the letter POOSH sent to James Wolfe at the DWP, while it had not been possible to put the additional information on the Fit Note, the text had

been included in guidance notes: Getting the most out of the fit note (www.hse.gov.uk/riddor/index).

Rob Strange and Hazel Harvey had both retired from IOSH (end of April and March respectively). The new Chief Executive was Jan Chmiel, and Simon Bowen had been recruited (from the British Psychological Society) as Executive Director of Membership.

IOSH had set up the Centre for Safety and Health Sustainability with American colleagues and a report was published in February 2013. There was currently large interest in sustainability in the light of the recent factory fires and building collapses. However, a rating agency (Corporate Knights) had created a list of the top 100 sustainable companies some of which, upon further investigation, had large numbers of fatalities. IOSH had asked Corporate Knights to review their criteria for inclusion on the list. RJ agreed to circulate the link to the report to the Group.

Action: RJ

IOSH recently met with Transport for London to discuss cycle deaths. It was noted that a disproportionate amount included construction vehicles and it was felt that these incidents should be reported under RIDDO.

IOSH were working in Qatar helping the authorities to prepare for the World Cup in 2022.

The IOSH Honorary Vice Presidents' Lunch took place at the House of Lords on Friday 10 May 2013. IOSH will also hold an event to remember the 25th anniversary of the Piper Alpha disaster that happened on 6 July 1988.

IOSH have also responded to many consultations and RJ informed the Group that the number of consultation received historically would have been approximately 15 per year but in the recent years that number has risen to over 60. The call to IOSH members for comments on so many consultations can result in consultation fatigue.

RoSPA

RB reported that RoSPA were still working to get 'home and leisure' activities included in health and safety legislation. The Department of Health were providing funding for a compendium on accident prevention and what works in the wider community.

A lot of effort has been made by local community businesses to work with schools and outreach settings, however the various businesses were not currently liaising with each other and RB was trying to see if there were ways of sharing information. The effect of health and safety awareness in schools would have a ripple effect (as information gained at school would be shared with family members).

RB reported on the Safety Groups UK organisation (www.safetygroupsuk.org.uk) and informed the group that this was the umbrella body of safety groups and it complemented the work of IOSH. It was aimed at small local companies and was an entry level for people looking for advice. The group is encouraging local groups to appoint champions who could go into the community and promote the available material. Safety Groups UK were looking for feedback on the use of the material, e.g. what worked and what didn't, but this would be a work in progress over the next 2-3 years.

SaRS

HH reported that SaRS is progressing initiatives for the approval of academic and training courses appropriate to safety and reliability engineers, and for the registration of safety engineers (in particular offshore operations). Funding, as ever, was an issue and being investigated.

A very successful event was held in Aberdeen on 8 May, and arrangements for the event taking place on 12 June (Managing ageing assets – everything gets old) were in hand. The topic for the event on 3 October would be announced at a later date.

It was noted that SaRS membership was currently approximately 600 and of those approximately 50 would be expected to attend a SaRS conference.

5. Future speakers – update

It was noted that Professor Richard Taylor, non Executive Director of HSE and Chair of the Institute of IIG, had agreed to attend the POOSH meeting on 10 October 2013.

6. Consultants' Register - update

RB reported that numbers on the register were currently stable at approximately 2300. Administration of the Consultants' Register was moving from HSE to an external organisation. It was noted that website activity was high, but searching tools needed to be fine tuned, the tools were good as a first set of signposts for those procuring professionals.

7. Health and Safety Legislation – update report

A report from Peter Lennon, HSE, had been previously circulated. In his absence his report was noted.

8. Ryder Marsh Presentation – see below for presentation and report

9. Any other business

There was no other business.

10. Date, time and venue of the next meeting

The next meeting was confirmed as follows:

Thursday 10 October 2013
1100 – 1500
Host - CIEH

11. Dates for meetings in 2014

AM agreed to circulate possible meeting dates to the group for 2014.

Action: AM / ALL

Invited Guest

Paul Bizzell
Operations Director, Ryder Marsh Safety Ltd

SB welcomed PB and thanked him for giving a presentation / workshop to the POOSH Group.

PB informed the Group that Ryder Marsh consider behaviour in a wider context and as an introduction to cultural safety they consider the following:

Cultural surveys, leadership training and behavioural safety.

It was noted that approximately 90% of accidents were due to human error, and they were caused by equipment (tangible) and behaviour (non-tangible).

PB stressed that it was crucial that behavioural safety training was well done.

The safety culture was discussed and the following components noted:

Beliefs / language / rituals and artefacts

What is cultural safety was considered and it was noted that it was:

- A system which looks at safety from the people perspective based on:
 - A just decision
 - Human factors
 - Psychology (why do we do what we do)

PB gave a presentation, a copy of which is attached to these minutes.

A long and interesting discussion followed with the group.

The Group thanks PB for giving such an interesting presentation.